



**Meeting of the Committee on the Purchase of Goods and Services
From Community Rehabilitation Organizations
(CRO Set Aside Committee)**

Thursday, February 16, 2023 at 10:00 am
Incompass Michigan, 335 N Seymour Ave Lansing MI 48933

Meeting Minutes

Committee Members Present:

- Todd Culver
- Genevieve Hayes
- Dave Ellis
- Don Nicholson

Guests Present:

- Noah Bellanger, Peckham
- Carla Dean and Kimberly Johnson, STEP

Recording Secretary:

Todd Culver, Chair

Introductions and Welcome

Todd Culver called the meeting to order.

Review of February 24, 2022 minutes

Meeting minutes were distributed with the agenda.

MOTION: To approve the February 24, 2022 minutes as presented.

CARRIED

Procurement Update

Genevieve Hayes – discussion on the following:

- Executive Directive regarding increasing business opportunities for those in geographically disadvantaged areas
- DTMB will be increasing outreach in general
- Noted location for in-person work at Elliott-Larsen building, and hybrid schedule
- Future webinar to promote opportunities for CROs to contract with State of Michigan



Set Aside Requests: Todd Culver

- No New Requests
- 2 requests for continuation / renewal were distributed with the agenda: Services to Enhance Potential (STEP) and Navigations, Inc.
- Noted that Navigations contract will likely exercise an option year

MOTION: To approve the request for continuation / renewal submitted by Services to Enhance Potential (STEP)

CARRIED (3 votes to approve, 1 recusal)

MOTION: To approve the request for continuation / renewal submitted by Navigations, Inc.

CARRIED

Public Comments:

- Kimberly Johnson noted appreciation for Set Aside contract and resulting job creation for individuals with disabilities served through STEP
- Don Nicholson noted appreciation for services provided by STEP, particularly during the pandemic
- Noah Belanger asked if all Committee positions were filled – clarification provided that appointment designated to MRS remains vacant

Unfinished Business:

- None

New Business:

- Noted Annual Report to legislators continues to demonstrate program impact, with 259 jobs created and approximately \$2.6 million in wage paid to individuals with disabilities in Michigan.

Adjourned.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Todd W. Culver', is written over a light blue horizontal line.

Todd W. Culver, Chair
Recording Secretary